

No. GLAU/ IQAC/ Nov18 – 1



Internal Quality Assurance Cell

GLA University, Mathura

Nov 05, 2018

Notice for Meeting

The Second Quarter Meeting of the IQAC is scheduled to be held on Sat, Nov 10, 2018 at 02:30 pm in Room no. 306, II Floor, AB-I. All IQAC members are requested to make it convenient to attend the same.

The agenda for the meeting is:

Agenda 1:

Presentation of the Report of Academic Audits of the various Departments of the University.

Agenda 2:

Discussion on recommendations of IQAC regarding CBCS Regulations.

Agenda 3:

Any other item with the permission of the Chair.

A handwritten signature in black ink, appearing to be 'Charul Bhatnagar', written on a light-colored background.

Prof. Charul Bhatnagar
Director, IQAC

Copy to:

1. The Hon'ble Chancellor, for kind information
2. The Hon'ble Vice Chancellor, for kind information
3. All the Directors
4. All the Head of the Depts.
5. Dean (Academics)
6. Dean (R & D)
7. Dean (Students' Welfare)
8. Librarian, Central Library
9. All the members of IQAC



No. GLAU/ IQAC/ Nov18 – 2

Internal Quality Assurance Cell

GLA University, Mathura

Nov 14, 2018

Minutes of II Quarter Meeting of IQAC (Session 2017 – 2018)

The meeting of the IQAC for Second Quarter of Session 2018 – 2019, was held on Sat, Nov 10, 2018 at 02:30 pm in Room no. 306, II Floor, AB-I. The following members were present:

Prof. R. P. Singh	Dr. Manas K. Mishra	Mr. Apoorva Saxena
Prof. Atul Kumar	Dr. Shikha Srivastava	Mr. Hemant S Parihar
Mr. Mukul Chopra	Dr. Anjana Goyal	Mr. Md. Mohsin
Prof. Vikas Tripathi	Mr. Paresh C Sau	Prof. Charul Bhatnagar
Mr. R.K Upadhyay	Mr. Ashok K Singh	

At the outset, Chairperson, IQAC, welcomed all the members of the Internal Quality Assurance Cell.

Agenda 1: Presentation of the Report of Academic Audits of the various Departments of the University.

Director, IQAC presented a report on the Academic Audit of the various departments of the University. Criterion wise suggestions received from the members are as follows.

Criterion I: Curricular Aspects

- When planning for a change in syllabus of any course, the need for change should be properly documented. Also, prior to placing the revised / new syllabus before BoS, it should be vetted by Industry Expert(s) / Eminent Academician(s)
- In each programme, more courses having focus on employability/ entrepreneurship/ skill development should be introduced. In every semester /

trimester some activities should be conducted with direct bearing on Employability/ Entrepreneurship/ Skill development. Proper records to be maintained.

- Courses related to new technologies should be regularly included in all programmes.
- No university curriculum can adequately cover all areas of importance or relevance. Value – added Courses nurture students to develop into industry-ready professionals and competent entrepreneurs. These courses are conducted by professionals and industry experts and help students stand apart from the rest in the job market by adding further value to their resume. Departments should arrange more Value Added Courses of 30 Hrs or more for students in their various years of studies. The Attendance Record of students and other records of these courses should be properly maintained.
- Structured feedback for design and review of syllabus should be received from Students, Teachers, Employers, Alumni and Parents. The Feedbacks received should be properly analyzed and necessary actions should be timely taken. All the records including the Action Taken Report should be properly documented and a copy of the same to be sent to IQAC.
- IQAC should analyze the Departmental Feedbacks and suggest for improvements at the University level.

Criterion II: Teaching-Learning and Evaluation

- The Admission Cell has been asked to try to get more student admissions from other States and Counties.
- All the Departments will be asked to
 - Devise a policy to identify Advanced and Slow Learners after admission.
 - Plan special activities for both as part of Orientation Program.
 - Send a copy of their proposal to IQAC.
- In Engineering Programmes, more faculty with PhD should be employed.
- The Departments have been asked to take measures to attract more faculty from other states.
- IQAC to work with the Departments and Curriculum Development Cell to frame Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs)

- IQAC to conduct Online student satisfaction survey regarding teaching learning process in the Even Semester Session 2017 - 2018.

Criterion III: Research, Innovations and Extension

- A certain amount per faculty be fixed as Seed Money. Policy to be formulated for the distribution of the seed money under various heads and range based on cadre.
- Faculty to be encouraged to apply for international fellowship for advanced studies/ research. Policy to be formulated for the financial assistance and other incentives.
- University to provide Funds for In-house projects leading to Ph.D. with appointment of RA/JRF/SRF under the same.
- Departments to identify a Senior Faculty who will coordinate with Placement Cell for interacting with Industry to procure grants for research projects. A report of the Industries Contacted and their responses along with the projects received to be sent to IQAC at the end of each semester / trimester.
- Departments to identify faculty and provide them resources so that they prepare research projects and apply for funding to Government sources. A report of these projects to be sent to IQAC at the end of each semester / trimester.
- Every Department to organize atleast one Workshop / Seminar on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices every year and send details of it to IQAC.
- Departments to identify, analyze the scope, and encourage participations by students and faculty in idea/project based competitions. A list of the events, details of students who participated and outcome of participation to be sent to IQAC at the end of each semester / trimester.
- Departments to encourage and facilitate generation of ideas to be incubated under E-Cell and IEDC. Details to be sent to IQAC at the end of each semester / trimester.

- Every Supervisor to complete at least two Ph.D. in three years which will result in a ratio of approx. 0.8. Supervisors producing 4 Ph.D.'s in five years may be considered for reward.
- Citation Index and H-Index to be prepared and updated by Dean (R & D) to be sent to IQAC at the end of each semester.
- Departments to make conscious efforts to get Consultancy. Details of efforts made and the consultancy obtained to be sent to IQAC at the end of each semester.
- Departments to organize atleast one Corporate Training Program per year in consultation with Academic Success Center. Details to be sent to IQAC.
- Each department has to nominate a faculty member to coordinate students' participation in extension activities with Government Organizations, Non-Government Organizations and Programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. activates and record the student participation.
- Departments to work with Placement Cell for establishing linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. Details to be sent to IQAC at the end of each semester / trimester.
- Departments to conduct activities under MoUs. Details to be sent to IQAC at the end of each semester / trimester.

Criterion V: Student Support and Progression

- Training Cell to organize Guidance for competitive examinations, Career Counselling and Soft skill development. Record of the activities organized and students benefitted to be maintained and a copy of the same to be sent to IQAC at the end of each semester / trimester.
- Departments to arrange for Remedial coaching and Bridge Courses and to send a copy of the records to IQAC at the end of each semester / trimester.
- Personal Counselling Cell to be set up.
- Departments to take help of Alumni Cell in collecting data of student progression to higher education.

- Criterion V DQAC member of Departments to collect records from students who qualify in state/ national/ international level (eg: NET/SLET /GATE /GMAT/CAT/ GRE/ TOEFL/Civil/Services /State government examinations)

Agenda 2: Discussion on recommendations of IQAC regarding CBCS Regulations.

As discussions under Agenda 1 went very long, Agenda 2 could not be taken up.

The meeting ended with a vote of thanks to the Chair.



Prof. Charul Bhatnagar
Director, IQAC

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5. Dean (Academics)
6. Dean (R & D)
7. Dean (Students' Welfare)
8. Librarian, Central Library
9. All the members of IQAC
10. Mr. Lalit, for uploading on the website

