

No. GLAU/ IQAC/ Jul17 – 2

Internal Quality Assurance Cell

GLA University, Mathura

July 12, 2017

Notice for Meeting

A meeting is scheduled to be held on Thu, July 13, 2017 from 11:30 am in the office of Director (IQAC), AB – I. All the Heads of the Departments in IET and their IQAC members are requested to make it convenient to attend the.

The agenda for the meeting is:

Agenda 1:

To finalize the credits for Environment Science course.

Agenda 2:

To discuss the implementation issues related to non credit Mandatory Courses.

Agenda 3:

To discuss provisions that can be incorporated under CBCS to cater to the Advanced Learners.

Agenda 4:

To discuss the format of Course Codes under CBCS.

Agenda 5:

Any other item with the permission of the Chair.



Prof. Charul Bhatnagar
Director, IQAC

No. GLAU/ IQAC/ Jul17 – 3

Internal Quality Assurance Cell

GLA University, Mathura

July 14, 2017

Record Notes of the Meeting

A meeting was held on Thu, July 13, 2017 from 11:30 am in the office of Director (IQAC), AB – I.

Following were present:

Prof. Charul Bhatnagar	Prof. Kamal Sharma	Mr. Ravi S Tiwari
Prof. A.S Jalal	Prof. V.K Deolia	Prof. D.K Das
Prof. Piyush Singhal	Mr. Paresh Chand Sau	
Prof. Arun Tiwari	Dr. Sanjay Maurya	

Following points were discussed:

- [1] It was decided that the Environment Science will have 2 Credits and will be included in Professional Core.
- [2] Credits for Mandatory Courses will be earned by participating in Extra Curricular Activities like NSS, Yoga, any Sports Club or any Cultural Activity Club. Participation in Departmental Activities will not be counted.
 - a. Logging of 30 Hrs will earn 2 Credits
 - b. The concerned I/Cs will prepare a schedule of the activities before the start of the session. The schedule should be designed keeping in mind the participation of Day Scholars
 - c. Attendance to be uploaded regularly
 - d. Each Club to organize one event where every member participates
 - e. If a prize is won in an event organized at National Level outside GLA, then 2 additional Credits
 - f. Any interested faculty can start a Club in any semester. Credit will be given to the faculty if at least 30 students enroll in that club
- [3] For Advanced Learners it is proposed:
 - a. Starting from III Semester onwards, if the CPI till the previous Semester is greater than equal to 9.00, then the Attendance requirement for that semester will be condoned off.
 - i. The Faculty Advisor of that student will monitor and record the activity of that student.

- ii. If the student is found to be involved in any misconduct, then Attendance Condonation will be withdrawn.
- b. B.Tech (Hons)
- i. Students admitted to B.Tech Programme can opt for B.Tech (Honours) programme at the end of the fourth semester. The student should have a CPI of 8.5 and above and should have cleared all the courses as prescribed in the curriculum in the first attempt.
 - ii. Students will have to take additional courses of atleast 8 Credits from their area of specialization and one Research Project of 8 Credits.
 - iii. The supervisor for the research project is to be allotted in the beginning of fifth Semester.
 - iv. The Research Project can be submitted in VIII Semester only.

[4] Rules for allotting Course Codes:

- a. The Course codes will be alphanumeric having length 7.
- b. The 1st character starting from left, will be as follows:

Type of Course	Character
University Core	U
Professional Core	C
Professional Elective	E
Open Elective	O
Project Work / Seminars	P
Ability Enhancement Courses	A
Mandatory Course	M

- c. The next 3 letters will be the alphabetical program code.
- d. The 5th character denotes the version. When the course is floated the first time, the 5th character will be 0. Every time the syllabus is modified, the value of the 5th character will be incremented.
- e. 6th & 7th characters will be the actual Course codes.
 - i. Codes 01 to 69 for Theory Courses
 - ii. Codes 70 to 99 for Lab Courses
- f. Eg. The subject code for Engineering Mathematics - I, could be

U	A	S	M	0	0	1
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The meeting ended with thanks to the chair.



Prof. Charul Bhatnagar
Director, IQAC