



No. GLAU/ IQAC/ Sept17 – 1

## Internal Quality Assurance Cell

GLA University, Mathura

September 11, 2017

### Minutes of I Quarter Meeting of IQAC (Session 2017 – 2018)

The meeting of the IQAC for First Quarter of Session 2017 – 2018, was held on Sat, Sept 2, 2017 at 03:00 pm in Webinar Room, AB-I. The following members were present:

Prof. A M Agrawal	Dr. Shikha Srivastava	Mr. Apoorva Saxena
Prof. P N Maheshwari	Dr. Anjana Goyal	Mr. Hemant S Parihar
Shri Ashok K Singh	Dr. Prabal P. Singh	Mr. Rahul Pandey
Prof Vikas Tripathi	Dr. A. K. Kaushaik	Ms. Sanjana Soni
Prof. R. P. Singh	Mr. Paresh C Sau	Prof. Charul Bhatnagar
Dr. Manas K. Mishra	Mr. R.K Upadhyay	

At the outset, Chairperson, IQAC, welcomed all the members of the Internal Quality Assurance Cell.

#### **Agenda 1: Introduction of the members of the newly constituted Internal Quality Assurance Cell.**

Director, IQAC introduced all the members of the newly constituted Internal Quality Assurance Cell.

#### **Agenda 2: Sharing of the Report of the NAAC Peer Team.**

The salient points from Peer Team Report on Institutional Assessment & Accreditation (Cycle – 1) were discussed. It was decided that:

- CBCS will be implemented in all B. Tech programs from session 2017 – 18. In all other programs it is planned to implement from the next session.

- To increase linkages with industry, each Department to identify some faculty members who will work on these linkages in association with the Placement Cell.
- Graduate and Post Graduate programs in Mathematics, Physics, Chemistry and English to be started from next session.
- Heads of various Departments will be requested to work on improving the Cadre ratio in their respective departments.
- Departments will present their case for starting Interdisciplinary programs.
- Faculty members and students be encouraged to publish papers in Journals and Conferences of repute.

### Agenda 3: Finalization of IQAC Calendar.

The following Calendar for IQAC was finalized.




## IQAC Calendar Session 2017 - 2018

S. no.	Period	Action Proposed
1	Aug-17	<ul style="list-style-type: none"> <li>• Discussion on Examination Reforms</li> <li>• Meeting with DQAC members</li> <li>• QCM # 1: Framing of Curriculum Revision Policy</li> </ul>
2	Sep-17	<ul style="list-style-type: none"> <li>• I Meeting of IQAC (2017 - 2018)</li> <li>• Auditing of Faculty Course Files</li> <li>• Preparation of External / Internal Academic Audit</li> <li>• QCM # 2: Design of various Feedback forms and policy to collect &amp; analyze the data</li> <li>• Auditing of Seminars / Workshops / FDPs / Conferences conducted in the Session 2016 - 2017</li> </ul>
3	Oct-17	<ul style="list-style-type: none"> <li>• One day Workshop on Patent Filing</li> <li>• Audit of Consultancy Work started in the Departments</li> <li>• Auditing of the Outcome of the MoUs</li> </ul>
4	Nov-17	<ul style="list-style-type: none"> <li>• II Meeting of IQAC (2017 - 2018)</li> <li>• QCM # 3: Initiate Interdisciplinary Programmes</li> <li>• Analysis of Academic Audit Reports</li> </ul>

5	Dec-17	<ul style="list-style-type: none"> <li>• Analysis of Extension Activities held by the Departments</li> <li>• Audit of Industry Linkages established by the Faculty members</li> <li>• Auditing of Bridge Courses, Remedial Courses, Value-added Courses conducted by Departments in the Odd Semester</li> </ul>
6	Jan-18	<ul style="list-style-type: none"> <li>• National Seminar on Quality Issues</li> <li>• Meeting with DQAC members</li> <li>• Library Audit</li> </ul>
7	Feb-18	<ul style="list-style-type: none"> <li>• III Meeting of IQAC (2017 - 2018)</li> <li>• Auditing of Faculty Course Files</li> <li>• One day FDP on Quality Issues</li> </ul>
8	Mar-18	<ul style="list-style-type: none"> <li>• Auditing of Faculty &amp; Student achievements</li> <li>• QCM # 4: Maintenance of Central Repository</li> </ul>
9	Apr-18	<ul style="list-style-type: none"> <li>• Collection of data for AQAR 2017 - 2018</li> <li>• Meeting with DQAC members</li> </ul>
10	May-18	<ul style="list-style-type: none"> <li>• IV Meeting of IQAC (2017 - 2018)</li> <li>• Begin preparation of AQAR 2017 - 2018</li> </ul>
11	Jun-18	<ul style="list-style-type: none"> <li>• Meeting with DQAC members</li> <li>• Analysis of Feedback of all types from all the stakeholders to begin</li> <li>• Begin preparation of Energy &amp; Environment Audit</li> <li>• Collection of data for Auditing of Seminars / Workshops / FDPs / Conferences conducted in the Session 2017 - 2018</li> <li>• Auditing of Student Placements</li> </ul>
12	Jul-18	<ul style="list-style-type: none"> <li>• Analysis of Research Publications for the Session 2017 - 2018</li> <li>• Plan development programs for all Faculty &amp; Staff members to be held in Session 2018 - 2019 (in consultation with Director (Academic Staff College))</li> <li>• Planning for Plantation Drive &amp; Landscaping</li> <li>• Circulation of report on Feedbacks received</li> <li>• Preparation of Energy Audit Report</li> </ul>

The meeting ended with a vote of thanks to the Chair.



Prof. Charul Bhatnagar  
Director, IQAC

**Copy to:**

1. The Hon'ble Chancellor, for kind information
2. The Hon'ble Vice Chancellor, for kind information
3. All the Directors
4. All the Head of the Depts.
5. Dean (Academics)
6. Dean (R & D)
7. Dean (Students' Welfare)
8. Librarian, Central Library
9. All the members of IQAC
10. Mr. Lalit, for uploading on the website

