



Ref. No. GLAU/CoE/CO Exam/015/2023-24

Date: 16.01.2024

EXAMINATION CELL

NOTICE

Dear Students,

Carry Over Examinations are being arranged in February 2024 for students of all degree (including Ph. D.) & diploma programme except D. Pharm.

The limit of carry over papers permissible for this examination shall be a maximum of **Two Theory Subjects only (except subjects of I-Year)**. Carry Over Examinations will also be arranged for discontinued papers / subjects on certification from Head of the Department.

Registration of Carry Over subjects for this examination will be done online by following steps as mentioned below:

- Step-1** : Login to 'Students Corner' using your credentials.
- Step-2** : Go to 'Carry Over Registration'.
- Step-3** : Select 'Theory' for which you want to register.
- Step-4** : Select the 'Subjects(s)' in which you want to appear in Carry Over Examination.
- Step-5** : Submit the form (Once submitted no further change can be done).
- Step-6** : In new window submitted form will appear Tick on the subjects(s) for which registering.
- Step-7** : Click on 'Make Payment' at the top left and pay the requisite fees.

The students who have Carry Over in MNG & Soft Skill subjects, they are required to fill the Form-1 offline & it can be collected from Room No. 126 (Academic Block-I). Submit the form along with Section Copy of Challan to Room No. 126, Academic Block-I. Registration would be INCOMPLETE without submission of these two.

The duly completed Form **with exact amount of fee** will be accepted for **registration from January 18 to up to January 24, 2024. Thereafter, no form will be accepted for registration.**

The carry over examinations shall be of three hours' duration with question papers of 80 marks from entire syllabus.

The plausible dates of examinations shall be **February 03, 10, 17 & 24, 2024**. The examination schedule will be made available in **examination menu on website of the University by January 30, 2024**. It shall be the responsibility of the student appearing in this carry over examination to see this schedule with changes there in, if any, until a day before the start of CO Examination and appear in examination with self-study on scheduled date and time. No separate intimation will be sent to any student regarding the examination schedule.

(Atul Bansal)

Controller of Examinations

CC:

1. PS to the Hon'ble Chancellor for kind information of the Hon'ble Chancellor
2. PS to the Vice Chancellor for kind information of the Hon'ble Vice Chancellor
3. Pro-Vice-Chancellor for his kind information.
4. All Deans, Directors, Registrar, DSW, Chief Proctor for their kind information.
5. Heads of the Departments & Principals to download this Notice for display on the Notice Boards of departments.
6. All Class Counselors / Advisors for announcement in classes.
7. Web Administrator for uploading in Examination Menu of Website of the University.